



presents...

The Stockland Village

at Caloundra Music Festival

9 & 10 October, 2010 - Lions Park & Kings Beach Foreshore, Kings Beach

STALLHOLDERS TERMS & CONDITIONS

Our vision is to provide food stalls that represent the flavours of the globe and market & information stalls that enhance the colour and creativity of this event. We love market stalls that can create an active space and stalls that include crowd participation, workshops or demonstrations will be favoured.

STALL BOOKINGS ARE OPEN FOR SATURDAY 9 OCTOBER AND SUNDAY 10 OCTOBER – INCLUSIVELY. BOOKINGS ARE NOT AVAILABLE FOR ONE DAY ONLY – MUST BE THE TWO DAYS.

1. APPLICATION PROCESS

The applicant must be the registered and licensed owner and principal operator of the stall for the duration of the event, including set up and breakdown. All applicants are also invited to forward hard copies of photos, artist impressions and/or visual images that may assist in stall selection. The closing date for all applications is August 30 2010

2. SELECTION CRITERIA

Our criteria for selection are:

1. Preparedness to follow these guidelines
2. Stall presentation.
3. Must hold appropriate licenses and insurances.
4. Level of professionalism and experience.

Some stalls may not be accepted mainly for reasons of duplication. This does not imply however, that you will be the only vendor selling your products. Please note that we have many applications and some quality applications may be unsuccessful.

3. LOCATION

Stalls will be around Lions Park at Kings Beach. The location of sites depends on various criteria (ecological restrictions, electrical power/water requirements, size of stall, security, products offered, etc) and will be decided by the festival organizers. Your site will be allocated to you prior to the event. FESTURI will endeavour to honour your requests for specific locations but can make no guarantees.

4. STALL DIMENSIONS

There are 2 stall sizes: 3m x 3m and 6m x 3m. If you require additional space you will need to purchase an additional site and discuss arrangements with event organisers.

5. SET- UP TIMES

Set up will be between 7.00am and 9.30am Saturday 9/10/10 and Sunday 10/10/10. Vendors who show up early will be asked to wait until the set up start time. Vendors who show up late will not be admitted on to the site.

Pack up will commence after 6.00 pm on Saturday and 4.00 pm on Sunday or at the conclusion of the festival activities if the schedule runs overtime. Stallholders must not pack up prior to the conclusion of the activities in their area.

6. VEHICLES

All vehicles must be offsite by 9.30am. Please note there is no allocated car parking on site. Stallholders will be issued FESTURI Parking Tags with contact details which are to be displayed clearly on the front dash of all vehicles to ensure parking restrictions are strictly adhered to.

7. TRADING HOURS

Stallholders will be expected to operate throughout the entire event. Trading is from 10am to 6pm on Saturday and 10am to 4pm on Sunday.

8. GOODS SOLD

Please note you must only sell those items that you have listed in your application. Certain vendors may have exclusive rights and restrictions may apply.

No tobacco or cigarettes to be sold.

No coffee to be sold unless written permission has been obtained.

9. CONDUCT

Vendors must behave in a professional and courteous manner at all times and must not consume alcohol on site. Stallholders must follow direction from the event management team.

10. SUBLETTING

Vendors shall not be entitled to assign, share or sublet all or part of their site without prior written consent from the event organisers.

11. CANCELLATION

Cancellations must be notified in writing 7 days prior to the event or the full fee will be forfeited.

12. RIGHT TO VETO

The FESTURI event management team retains the right to enter upon the site of any stall at any time and remove any article, sign, or printed matter which, in our opinion, is either not eligible for display or is considered offensive.

13. PRE-RECORDED AMPLIFIED MUSIC

Use of amplified or loud speakers, including CD players, by stallholders is prohibited except with prior written consent from the Event organisers.

14. PETS & LIVESTOCK

No pets or livestock will be permitted on the event site at any time except with prior written consent from the Event organisers.

15. STALL PRESENTATION

We aspire to improve the overall quality of the event every year. Visual appearance is important. We will reject any stall that we consider to be dirty or not up to standard. Camping tents are not considered suitable for use as a stall. We encourage you to be imaginative and colourful in your stall presentation.

16. GARBAGE & RECYCLING

The event will supply bins for general public waste and recyclable products, however, all stallholders are responsible for the removal of all bulky cardboard, boxes and stall associated rubbish. The stalls manager will inspect your site before you leave the event.

17. INSURANCE

\$10m Public liability insurance is compulsory for all stall holders. A copy of Public Liability Policy must be forwarded to FESTURI with your application. At the time of application you will need to provide us with a copy of your policy with evidence of the following:

- The period of cover
- Limit of liability (how much the cover is for)
- A receipt of purchase or a certificate of currency

18. ELECTRICITY REQUIREMENTS

Stallholders are required to provide a list of **ALL** equipment with the maximum consumption of **ALL** the electrical items and assign the appliances to individual 10-amp circuits. All electrical appliances must be in safe working order and have current test tags fitted. No generators are to be used. Stallholders must provide their own lights, leads and power boards fitted with circuit breakers. Any damage caused by electrical over-consumption/overload or misuse will attract penalties.

19. TERMINATION

If this agreement is breached FESTURI – a multicultural celebration Inc. reserves the right to terminate this agreement and take possession of the stall area.

20. EVENT CANCELLATION / WET WEATHER ARRANGEMENTS

In the event of severe wet weather, the decision to cancel the event will be made by Event Organisers consultation with the Site Manager, Technical Manager and the safety personnel. FESTURI – a multicultural celebration Inc. will not be responsible for any costs incurred by stall holders if the event has to be cancelled.

21. EVENT SITE CLEAN UP

The event site is to be left as you found it.

22. WHAT STALL HOLDERS NEED TO BRING

- Trolley – to move equipment and supplies.

- Hand washing kit (water container with tap, bucket, paper towel, anti-bacterial hand gel).
- Rubbish bin & rubbish bags for your marquee.
- Fire Blanket / Fire Extinguisher.
- Spill kit and safety equipment for those using hot oil.
- Copy of Licences and Insurances.
- Tarpaulin for floor either 3x3 or 6x3 depending on the size of your marquee. This is to ensure you have a clean floor to start with.

23. OCCUPATIONAL HEALTH & SAFETY - ELECTRICAL

- There are not unlimited numbers of power points; we have allocated the number of points per site based on your applications. Changes and/or modifications can not be made.
- Please bring extension cables (no less than 20 metres) and if needed power boards with an earth leakage circuit breaker to distribute the power within your site (remember a Bain Marie uses one power point by itself).
- All equipment (leads, power boards and equipment) must be safety tagged as per Australian Safety Standard - AS3760). To avoid disruption to electrical supply, do not overload supply. On application you informed us of your electrical requirements – we rely on this information to ensure that supply is sufficient for the needs. Please contact us if you have concerns and/or need to update this information.

Remember:

- Don't overload the electrical supply
- All electrical appliances, cords and power boards are to be tested & tagged
- Bring extension cords (tagged)
- Don't use double adapters, use power boards (tagged)

The Village event is to be a safe and happy place where we work side by side with each other. However we also have a duty of care to provide a safe workplace for each other. Failure to maintain electrical equipment in a safe condition or to use equipment in accordance with manufacturer's instructions may result in injury.

To reduce the risk of injury due to electric shock, fire, or the loss of stock due to electrical failure all electrical equipment is to be tested and tagged before it is plugged into the electrical supply.

24. OCCUPATIONAL HEALTH & SAFETY - FOOD SAFETY

FESTURI's Event Managers will be checking food stalls throughout the day. Please remember basic food safety guidelines:

- Clean — Wash hands and surfaces often. (Rubber gloves are not an alternative)
- Stalls are to provide soap & paper towel for hand washing.
- Anti-bacterial hand gel is recommended as second line.
- Separate — Don't cross-contaminate.
- Cook — Cook to proper temperatures.
- Chill — Refrigerate promptly.
- Cover – Keep foods covered.
- Do not collect money and serve food.

25. OCCUPATIONAL HEALTH & SAFETY - SUN SMART

FESTURI – a multicultural celebration Inc. encourages everybody attending this year's festival to take it easy in the sun! Whilst enjoying or preparing great music and food from around the world remember to take that extra care during the middle hours of the day when UV levels are at their strongest. Wear appropriate clothing. Slop on some sunscreen and keep up your water intake so that you do not become dehydrated.

26. WHEN THINGS GO WRONG

- Stall holders to bring spill kits for oil (if used).
- Stall holders to have Fire Extinguishers and Fire Blankets
- First Aid Officers will be on site – contact the FESTURI Information Tent for assistance.

27. ALCOHOL

The Village is an ALCOHOL FREE EVENT. All alcohol is strictly prohibited from the festival site.

28. CLEAN UP AT THE END OF THE DAY

Please remember that you are to leave the stall site as you found it.

29. PAYMENTS

Please note, FESTURI makes no guarantees as to the crowds that will be in attendance or to the profits you will make at the event. There will be no refunds given.

Please indicate on the application form if you wish to directly deposit cash and/or perform an electronic transfer.

DO NOT ENGAGE IN THESE METHODS OF PAYMENT WITHOUT CONFIRMATION FROM FESTURI STAFF.

Please submit your application first.

Payment is to be made to FESTURI - a Multicultural Celebration Inc. by the application closing date of August 30, 2010.

Please post all payments and your application form to:

Stall Applications

FESTURI – a multicultural celebration Inc.

PO Box 5446

MAROOCHYDORE BC QLD 4558

For further enquires, please contact Stalls Coordinator, Linda McLeish on 0408 068 342.